

NIQ No. 04/CIHTS/MW/2026-27

06.05.2026

SHORT TERM TENDER NOTICE

Sealed Tenders are invited from the reputed Firms/Individuals for the Annual Maintenance Contract of Duct-able type, Window Air Conditioners with Stabilizers, and Split Air Conditioners with Stabilizers as given below of the Central Institute of Higher Tibetan Studies installed at Offices, Guest Houses and Official Residence of Vice Chancellor of this Institute.

S. No.	Description	Quantity / Number (Approx.)
1.	Duct-able Air Conditioners 5.5 Tons	04
2.	Window type Air Conditioners of 1.5 Tons with Stabilizers.	09
3.	Split type Air Conditioners of 2 and 1.5 Tons with Stabilizers.	102
4.	Split type Air Conditioners of 2.5/3.0 Tons with Stabilizer.	68

Duly completed sealed Tenders may be submitted in the Office of the Registrar, Central Institute of Higher Tibetan Studies, Sarnath, Varanasi on/before 12.05.2026 upto 3:00 p.m and the same will be opened on the same date at 3.30 p.m in the Chamber of Registrar before the Tender Opening Committee in presence of representatives of the Firms/Company/Agency, who wish to remain present at the time.

Terms and Conditions of Tenders

1. The Firm/Company/Agency must submit its Tender in a sealed envelope.
2. The Firm/Company/Agency must have vast experience of maintenance of Air Conditioners in Govt. departments.
3. The Firm/Company/Agency is required to submit list of previous clients/departments with Tender Form, where it has done such maintenance works.
4. Earnest Money Deposit in the form of Bank Draft of Rs.10,000/- from a Nationalized Bank in favour of **Registrar, Central Institute of Higher Tibetan Studies, Sarnath, Varanasi**, valid for a period of three months, should be submitted along with the Tender.
5. Tender without Earnest Money Deposit shall not be considered.
6. If the Firm/Company/Agency, whose Tender is accepted, fails to execute the agreement of Annual Maintenance within 15 days of the acceptance, Earnest Money Deposit shall stand forfeited.
7. The Firm, whose tender is accepted, shall submit Security Deposit of Rs. 20,000/-through F.D.R valid for a period of 15 Months, pledged in favour of the **Registrar, Central Institute of Higher Tibetan Studies, Sarnath, Varanasi**, within 15 days from the date of issue of Acceptance Letter.
8. Incomplete Tenders shall be liable to be rejected.
9. If any damage caused to the property of the Central Institute of Higher Tibetan Studies during the contract period by the tenderer, the tenderer will be liable to compensate according to the market value of the damaged property to be valued by Engineering wing of the Institute and same will be deducted from the contract money or shall be recovered as per law.

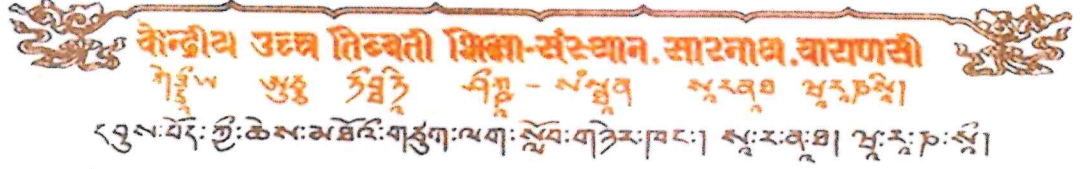
10. The Firm/Company/Agency shall submit signed Tender Form with signed Terms and Conditions of Tender.
11. Rates should be quoted including all charges and taxes. Nothing extra shall be paid.
12. **The Registrar, Central Institute of Higher Tibetan Studies, Sarnath, Varanasi,** reserves the right to accept or reject any or all Tenders without assigning any reason thereof.
13. The decision of accepting authority shall be final and binding on all the parties.
14. The obligation under the Contract Agreement shall be governed in accordance with law of India. All disputes or differences whatsoever arising between the parties, out of or in relation to meaning, scope or execution of work or failure to execute the same either arising during the progress of the work or after the completion of abandonment thereof or breach thereof, shall be settled amicably. If, however, the parties are not able to resolve such disputes or difference amicably the same shall be referred for arbitration to a sole arbitrator, the person appointed by **Registrar, Central Institute of Higher Tibetan Studies, Sarnath, Varanasi.** Decision of the sole arbitrator shall be binding on both the parties. Place of arbitration shall be Varanasi. The provision of the arbitration and Conciliation act, 1996 shall apply.
15. The Earnest Money Deposit of the rejected Tenders shall be refunded as per rule.


Registrar

**Central Institute of Higher Tibetan Studies,
Sarnath, Varanasi. (UP)**

कुलसचिव
Registrar

केन्द्रीय उच्च तिब्बती शिक्षा संस्थान, सारनाथ, वाराणसी
Central Institute of Higher Tibetan Studies, Sarnath, Varanasi



NIQ No. 04/CIHTS/MW/2026-27

06.05.2026

SHORT TERM TENDER NOTICE

Sealed Tenders are invited on prescribed proforma for Annual Maintenance Contract of Duct-able type, Window Air Conditioners with Stabilizers, and Split Air Conditioners of with Stabilizers as given below of the Central Institute of Higher Tibetan Studies installed at the Offices, Guest Houses and Official Residence of Vice Chancellor of this Institute, for the period of one year i.e. from May 15, 2026 to May 14, 2027.

S. No.	Description	Quantity / Number (Approx.)
1.	Duct-able Air Conditioners 5.5 Tons	04
2.	Window type Air Conditioners of 1.5 Tons with Stabilizers.	09
3.	Split type Air Conditioners of 2 and 1.5 Tons with Stabilizers.	102
4.	Split type Air Conditioners of 2.5/3.0 Tons with Stabilizer.	68

The Tender Form is available free of charge from the Maintenance Wing of the Central Institute of Higher Tibetan Studies (CIHTS) on all working days until May 12, 2026, between 11:00 a.m. and 02:00 p.m. Tender Forms along with terms and conditions can also be downloaded from the official website of the Central Institute of Higher Tibetan Studies (CHITS) i.e. www.cihts.ac.in. Downloaded Forms be submitted in the **Office of the Registrar, Central Institute of Higher Tibetan Studies, Sarnath, Varanasi.**

Sealed Tenders shall be received in the Office of the Registrar, Central Institute of Higher Tibetan Studies, Sarnath, Varanasi on all working days upto 3:00 P.M till 12.05.2026 and shall be opened in the Chamber of Registrar, Central Institute of Higher Tibetan Studies, Sarnath, Varanasi before the Committee on 12.05.2026 at 3:30 p.m. in presence of the representatives of the Firms/Company/Agency who wish to remain present at that time.

The Registrar, Central Institute of Higher Tibetan Studies, Sarnath, Varanasi reserves the right to accept or reject any Tender without assigning any reason thereof.


Registrar

**Central Institute of Higher Tibetan Studies,
Sarnath, Varanasi. (UP)**

कुलसचिव
Registrar

केन्द्रीय उच्च तिब्बती शिक्षा संस्थान, सारनाथ, वाराणसी
Central Institute of Higher Tibetan Studies, Sarnath, Varanasi

Tender Form for Annual Maintenance Contract of Air Conditioners with Stabilizers

1. Name of the Tenderer:
(In case of Firm, the name of Proprietor/Partner should also be mentioned)
2. Address of the Firm with Phone and Mobile Nos.
.....
3. Address of Workshop
(Local at Varanasi)
.....
4. GST No.
(Please enclose photocopy of Registration)
5. Details of Experience:
(May be submitted on separate sheet)
6. Details of Earnest Money:
Draft No.
Date
Rupees
Name of Bank

Schedule of Rates

Sl. No.	Description	Approx. Quantity/ Number	Rate per unit inclusive of all charges and taxes etc.
1.	Annual Maintenance charges of Ductable Air Conditioners 5.5 Tons	04	Rs.....
2.	Annual Maintenance Charges of Window type Air Conditioners of 1.5 Tons with Stabilizers.	09	Rs.....
3.	Annual Maintenance Charges of Split type Air Conditioners of 2 and 1.5 Tons with Stabilizers.	102	Rs.....
4.	Annual Maintenance Charges of Split Type Air Conditioners of 2.5/3.0 Tons with Stabilizer.	68	Rs.

Date:

Place:

**Signature of
Tenderer/Authorized Signatory
with Seal**