



CENTRAL INSTITUTE OF HIGHER TIBETAN STUDIES

(Declared as "Deemed to be University" under section 3 of the UGC Act, 1956)

Sarnath, Varanasi

MINUTES

of the 58th Meeting of the Finance Committee held on
October 09, 2025 at 12:00 PM in the Ministry of Culture,
Shastri Bhavan, New Delhi

The following members attended the meeting: -

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| 1 | Prof. Wangchuk Dorjee Negi
Vice-Chancellor,
CIHTS, Sarnath, Varanasi | Chairman |
| 2 | Ms. Pooja Hali
Director (IFD),
Ministry of Culture, New Delhi | Member |
| 3 | Shri Nadeem Ahmed
Dy. Secretary (BTI),
Ministry of Culture, New Delhi | Member |
| 4 | Dr. Sunita Chandra
Registrar
CIHTS, Sarnath, Varanasi | Member Secretary |

Mr. Sanjay Gupta Under Secretary (BTI) Ministry of Culture, New Delhi also joined the meeting.

At the outset, the Chairman Prof. Wangchuk Dorjee Negi honoured the members of the Finance Committee, Ms. Pooja Hali, Director (IFD), MOC, Government of India, New Delhi, Shri Nadeem Ahmed, Dy. Secretary (BTI), Government of India, Ministry of Culture, New Delhi and Shri Sanjay Gupta, Under Secretary (BTI), Government of India, Ministry of Culture, New Delhi for their presence in the meeting. In his brief initial remarks, the Vice Chancellor thanked the members from the Ministry for their continued support in the development of the Institute.

Wangchuk Dorjee Negi

Sunita Chandra

Dr. Sunita Chandra, the Registrar and the Member Secretary of the Finance Committee also welcomed all the members of the Committee and expressed her thankfulness to Ms. Pooja Hali, Director (IFD) for providing space in the Ministry. The agenda items were taken one by one and the Finance Committee decided as under:

<p>Agenda Item No. 58.1</p>	<p><i>Confirmation of the Minutes of the last (57th) meeting of the Finance Committee held on April 19, 2024.</i></p> <p>As the Institute has received no comments/ suggestions on the Minutes of the last (57th) meeting of the Finance Committee held on April 19, 2024, the Finance Committee confirmed the Minutes.</p>									
<p>Agenda Item No. 58.2</p>	<p><i>Action Taken on the decisions of the Finance Committee taken at its last (57th) meeting held on April 19, 2024.</i></p> <ul style="list-style-type: none"> • <i>Enhancement in the scholarship of students</i> <p>The Finance Committee noted the action taken and approved as per the following details:</p> <table border="1" data-bbox="459 1019 1222 1249"> <thead> <tr> <th>Course</th> <th>Existing Scholarship per month</th> <th>Enhanced Scholarship per month</th> </tr> </thead> <tbody> <tr> <td>PM, UM and U.G. courses</td> <td>Rs. 1200/-</td> <td>Rs. 1500/-</td> </tr> <tr> <td>P.G. courses</td> <td>Rs. 1500/-</td> <td>Rs. 2000/-</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • <i>Considering the matter related to requirement of Additional fund amounting to Rs. 21.57 Crores for the execution of Sowa Rigpa Project.</i> <p>The Finance Committee noted the action taken and approved.</p> <ul style="list-style-type: none"> • <i>Adoption of increase in the wages of daily wagers as per order F. No. 1/8(3)/2023-LS-II dated 26.09.2023</i> <p>The Finance Committee noted the action taken and approved.</p> <ul style="list-style-type: none"> • <i>Honorarium to Ven. Geshe Beri Jigme Wangyal</i> <p>The Finance Committee noted the action taken and approved.</p> <ul style="list-style-type: none"> • <i>Adoption of Retirement/Death Gratuity benefits to the employee of the Institute covered under NPS.</i> <p>The Finance Committee noted the action taken and approved.</p>	Course	Existing Scholarship per month	Enhanced Scholarship per month	PM, UM and U.G. courses	Rs. 1200/-	Rs. 1500/-	P.G. courses	Rs. 1500/-	Rs. 2000/-
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Agenda Item No. 58.3	<p><i>Annual Audited & Certified Statement of Accounts for the F.Y. 2023-24 and draft Annual Statement of Account of 2024-25.</i></p> <p>The Finance Committee considered and approved the Annual Audited & Certified Statement of Accounts for the F.Y. 2023-24 and draft Annual Statement of Account of 2024-25.</p>																														
Agenda item No. 58.4	<p><i>B.E. (Proposed) & BE (Approved) for the FY: 2025-26, RE (Proposed) for the FY: 2025-26 and B.E. (Proposed) for the FY: 2026-27.</i></p> <p>After deliberate discussions on the agenda, the Finance Committee approved the B.E. (Proposed) & BE (Approved) for the FY: 2025-26, RE (Proposed) for the FY: 2025-26 and B.E. (Proposed) for the FY: 2026-27 as per the following details:</p> <table border="1" data-bbox="443 680 1359 1335"> <thead> <tr> <th>Head(s)</th> <th>BE 2025-26 (Proposed)</th> <th>BE 2025-26 Approved by MoC</th> <th>RE 2025-26</th> <th>BE 2026-27</th> </tr> </thead> <tbody> <tr> <td>Grant in Aid Salary (3.5.36)</td> <td>4154.83</td> <td>2550.00</td> <td>4890.81</td> <td>3179.10</td> </tr> <tr> <td>Grant in Aid General (3.5.31)</td> <td>1151.11</td> <td>600.00</td> <td>1151.11</td> <td>2076.22</td> </tr> <tr> <td>Grant for creation of Capital Asset (3.5.35)</td> <td>1045.00</td> <td>1000.00</td> <td>1045.00</td> <td>1000.00</td> </tr> <tr> <td>SAP 96-31</td> <td>3.00</td> <td>2.00</td> <td>3.00</td> <td>3.30</td> </tr> <tr> <td>Total</td> <td>6353.94</td> <td>4152.00</td> <td>7089.92</td> <td>6258.62</td> </tr> </tbody> </table> <p style="text-align: right;">Rs. In Lakhs</p>	Head(s)	BE 2025-26 (Proposed)	BE 2025-26 Approved by MoC	RE 2025-26	BE 2026-27	Grant in Aid Salary (3.5.36)	4154.83	2550.00	4890.81	3179.10	Grant in Aid General (3.5.31)	1151.11	600.00	1151.11	2076.22	Grant for creation of Capital Asset (3.5.35)	1045.00	1000.00	1045.00	1000.00	SAP 96-31	3.00	2.00	3.00	3.30	Total	6353.94	4152.00	7089.92	6258.62
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Agenda item No. 58.5	<p><i>To consider MoU executed between the Ministry of Culture (MoC), Govt. of India and Central Institute of Higher Tibetan Studies, Sarnath, Varanasi for year 2025- 26.</i></p> <p>During the discussions, the Director, IFD said that since MoU is an important document for prioritising the developmental projects of the Institution care should be taken to get it prepared and signed by the month of April every year. The Dy. Secretary (BTI) suggested that there should be a mechanism to monitor the activities mentioned in the MoU.</p> <p>After due considerations the F.C. approved the Memorandum of Association (MoU) executed between the Ministry of Culture (MoC), Govt. of India and Central Institute of Higher Tibetan Studies, Sarnath, Varanasi for year 2025- 26.</p>																														

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<p>Agenda item No. 58.6</p>	<p>Revision of user Charges as per Rule 229 (vi) of GFR-2017</p> <p>As per General Financial Rules- 2017 Rule 229 (vi), the Governing Body of Autonomous Body has to review user charges/ sources of internal revenue generation at least once a year and inform the Administrative Ministry. For the same, the notifications reference no. CIHTS/REG/CIR/512 dated 12.09.2015 and notification dated 04.11.2016 were put up before the members of the F.C. to consider and decide.</p> <p>After thorough deliberations on the matter, the F.C. decided that since the User Charges being levied in the CIHTS are comparable to those adopted by similar organizations, enhancement is not needed at present. It was, however directed that the Institute should work to explore additional avenues for generating user charges to augment its corpus.</p>
<p>Agenda item No. 58.7</p>	<p>Establishment of Internal Audit Cell</p> <p>The Registrar informed that the Auditor General, U.P., Prayagraj has time and again advised for creation of an Internal Audit Cell to have an adequate internal audit system in the Institute and proper monitoring of Financial Expenditures.</p> <p>After elaborate discussions, the FC agreed for creation of an Internal Audit Wing in the Institute. However, it was suggested to hire a retired Government audit officer for initial set-up of Internal Audit Cell.</p>
<p>Agenda item No. 58.8</p>	<p>Provision for Retirement benefits on Actuarial basis</p> <p>Briefing the members on the agenda, the Registrar informed that the Director, AGUP, Prayagraj has directed CIHTS to ensure total Provisions of Schedule 15A and Schedule 23 of annual accounting principle of MHRD. As per Schedule 23 of annual accounting principle of MHRD, Retirement benefits i.e., pension, gratuity and leave encashment are provided on the basis of actuarial valuation. The Actual payments of Pension, Gratuity and Leave encashment are debited in the Accounts to the respective provisions. Other retirement benefits viz. Deposit Linked Insurance, Contribution to New Pension Scheme, Medical reimbursement to retired employees and Travel to Home Town on retirement are accounted on accrual basis (actual payments plus outstanding bills at the end of the year). Schedule 15A and Schedule 23 of Annual Accounting Principles of MHRD were put up before the august members.</p> <p>After thorough consideration on the matter, the Committee accepted the proposal in principle and directed that an assessment regarding financial provisions be made by hiring an actuary.</p>
<p>Agenda item No. 58.9</p>	<p>Requirement of fund for purchase of land near Sowa Rigpa Hospital</p> <p>The Registrar briefed the members about the history of the case and the importance of acquiring land near the newly constructed Sowa Rigpa Hospital.</p>

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	<p>After thorough deliberations on the matter, the Director, IFD suggested that the Institute to write a letter to the BTI Section of the MoC for taking the matter administratively.</p>
<p>Agenda item No. 58.10</p>	<p><i>Budget allocations for new Proposals approved by the administrative Ministry in the meeting held on 16.05.2025.</i></p> <p>58.10.1. Running cost for Yuthog Sowa Rigpa Medical College & Hospital</p> <p>Resolution: The Finance Committee resolved that a letter be written to the BTI Section of the MoC for additional requirement of fund for running the Yuthog Sowa Rigpa Medical College & Hospital.</p> <p>58.10.2. Establishment of Wellness Centre, Sowa Rigpa.</p> <p>Resolution: The Finance Committee resolved that a Detailed Project Report (DPR) be prepared by the Institute and put up in the next meeting of the Finance Committee for consideration.</p> <p>58.10.3. Establishment of IT Cell.</p> <p>Resolution: The Finance Committee resolved that the Institute should write a letter to the BTI Section of the MoC to administratively approach Gyan Bharatam Mission for appropriate funding for establishment of Digitalization & IT Cell as the Central Institute of Higher Tibetan Studies has been made a Nodal Centre for Gyan Bharatam Mission.</p> <p>58.10.4. Establishment of Rahul Sankrityayan Chair.</p> <p>Resolution: It was resolved that the matter be placed before the Board of Governors for the establishment of a Rahul Sankrityayan Chair and then subsequently the FC may be approached for budgetary provision to meet the financial implications.</p> <p>58.10.5. Hosting of Youth Festival for all four BTIs.</p> <p>Resolution: Welcoming the proposal, the members from the Ministry suggested to meet the expenses from some other sub-head as the proposal for R.E. has already been sent to the Ministry of Finance. Further, it was suggested that the Institute should, in the meantime, write to the BTI section for sanction of funds from the savings in the last quarter of Financial Year 2025-26.</p> <p>58.10.6. Running cost of Centre for Teacher Education (CTE), CIHTS.</p> <p>Resolution: It was resolved that a letter be written to the BTI section for budget provision. The BTI Section will in turn approach for funds to the IFD and in case saving is made, the fund may be granted. It was further suggested to the Institute that a request for grant of fund be included in the R.E. for the next Financial Year 2026- 27.</p>

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<p>Agenda item No. 58.11</p>	<p><i>To explore the possibility of establishing a Printing Press for Institute's Publications.</i></p> <p>The Registrar briefed the members about the agenda and informed that as per the Audited Annual account of the CIHTS, the Institute is paying huge amount for Printing Cost for Publication work. Further, the selection process of Printing Press for Tibetan script is difficult and un- competitive. Hence if Institute establishes its own printing press the current expenses on printing will be reduced and it will expedite the printing work of the institute.</p> <p>After thorough discussions on the matter, the FC suggested that the Institute may work out the cost involved in establishing the Printing Press and based on the Cost benefit analysis, submit a proposal with Budget for establishment of Printing Press.</p>
<p>Agenda item No. 58.12</p>	<p><i>Reporting Items</i></p> <ul style="list-style-type: none"> ● <i>Extension / empanelment of Services of Chartered Accountant for the F.Y. 2025-26.</i> <p>It was informed by the Registrar that vide order bearing no. CIHTS/ACCOUNT/AUDIT/2022-23 dated 03.12.2022, the Institute has hired the services of M/s Vijay Prakash & Co. as Chartered Accountant for Internal Audit of the CIHTS' accounts for three years. In order to continue the Chartered Accountant services of the account, the Institute has extended the services of the same auditor till May 2025 vide order dated 24.09.2024. The empanelment of Chartered Accountant for the FY 2025-26 is under process and hence, the Institute seeks the approval of Finance Committee to extend the services of presently engaged Chartered Accountant up to the finalization of the process.</p> <p>The F.C. endorsed to extend the services of presently engaged Chartered Accountant up to the finalization of the empanelment process.</p>
<p>Agenda item No. 58.13</p>	<p><i>Any other item with the permission of the Chair.</i></p> <ul style="list-style-type: none"> ● <i>Purchase of Staff Car</i> <p>It was informed by the Registrar that one of the staff cars (Ambassador) of the Institute has gone very old and now & then facing servicing issues. Since more than 15 years have elapsed and as per Office Memorandum No. 01(18)/2022- E.II (A), Ministry of Finance dated 09.12.2022 regarding scrapping policy for condemned vehicle of Ministries/ Departments of Govt. of India "Vehicles which have been declared condemned or reached 15 years of age, whichever is earlier, will not be auctioned. All these vehicles shall only be scrapped at Registered Vehicle scrapping facilities (RVSF)."</p> <p>Accordingly, the staff car has to be condemned and the provision for the new car should be made.</p>

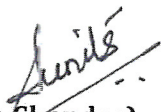
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	<p>The F.C. resolved that the matter be dealt as per the Guidelines of Ministry of Finance in this regard.</p> <ul style="list-style-type: none">• <i>Engagement of Retired Engineering Officer to strengthen Engineering Wing of the Institute</i> <p>It was informed by the Registrar that the Assistant Engineer (Civil) and the J.E. Engineer (Electrical) of the Institute have gone on deputation. The situation is hampering the day-to-day activities relating to engineering department. If allowed, the Institute may hire or engage some retired Government Officer as advisor or consultant to look after and strengthen Engineering Section of the Institute.</p> <p>The F.C. resolved that the Institute may hire or engage some retired Government Officer as advisor or consultant which will be decided by the Vice Chancellor of the Institute.</p>
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There being no further items, the meeting ended with vote of thanks to the Chair.


(Dr. Sunita Chandra)
Registrar & Member Secretary


(Prof. Wangchuk Dorjee Negi)
Vice Chancellor & Chairman