



## CENTRAL INSTITUTE OF HIGHER TIBETAN STUDIES

(Deemed to be University under section 3 of the UGC Act, 1956)

Sarnath, Varanasi

### Minutes of the 57<sup>th</sup> Meeting of the Finance Committee held on April 19, 2024 at 12:00 PM in the Committee Room, VC Office, CIHTS, Sarnath, Varanasi

The following members attended the meeting: -

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|---|---|------------------|
| 1 | Prof. Wangchuk Dorjee Negi<br>Vice Chancellor,<br>CIHTS, Sarnath, Varanasi  | Chairman         |
| 2 | Shri Harish Kumar<br>Director (IFD),<br>Ministry of Culture, New Delhi      | Member           |
| 3 | Shri Sanjay Kumar<br>Dy. Secretary (BTI),<br>Ministry of Culture, New Delhi | Member           |
| 4 | Dr. S. P. Mathur<br>Joint Registrar,<br>BHU, Varanasi                       | Member           |
| 5 | Dr. Sunita Chandra<br>Registrar<br>CIHTS, Sarnath, Varanasi                 | Member Secretary |

At the outset, the Vice Chancellor and the Chairman to the Finance Committee Prof. Wangchuk Dorjee Negi welcomed the Hon'ble members of the Finance Committee Shri Harish Kumar, Director (IFD), MoC, Government of India and Shri Sanjay Kumar, Dy. Secretary (BTI), MoC, Government of India, Ministry of Culture. Welcoming Dr. S. P. Mathur, who joined the meeting through video conferencing from abroad, the Vice Chancellor expressed his thankfulness for his continued help and guidance extended to the Institute for the past many years.

The Chairman further expressed gratitude to the members who inspite of being occupied in their official works, have given their time to be available for the meeting. In his brief remarks at the outset, the Vice Chancellor stated that this is going to be the first meeting of the

Finance Committee after he took over the charge as Vice Chancellor of the Institute in December, 2023 and the first meeting for the Registrar also who joined the Institute in the month of April, 2023 and expressed his desire that the Institute shall continue to receive the same support and valuable guidance from the members as being provided in the past.

Dr. S. P. Mathur congratulated the Vice Chancellor on his assuming the charge of the Vice Chancellor of the Institute and assured of his full support and cooperation in the development of the Institute. He added that due to various new academic initiatives being taken by the Institute, the visibility of the institution has been enhanced tremendously and regular media coverage of the activities is now being observed under the leadership of the Vice Chancellor.

Shri Harish Kumar, Director, IFD expressed that the Institute since has been established with the Vision to propagate the philosophy and preaching of Lord Buddha hence the development of the Institution is inevitable as it shall always have the blessings of Lord Buddha. He further acknowledged that the CIHTS has been meeting all the expectations of the Ministry of Culture, Government of India and together with the guidance from Ministry it will further progress and gain momentum in its developmental activities.

Shri Sanjay Kumar, Dy. Secretary, BTI extended his warm wishes and thanked the Chairman for hearty welcome and expressed his best wishes for the growth of the Institute. He expressed that though he is a very new member of the Committee, but he will do his best for the fulfilment of the genuine and reasonable needs of the Institute.

Dr. Sunita Chandra, the Registrar and the Member Secretary welcomed all the members of the Committee and said that this is the first meeting of the FC after her joining the Institute. She further informed that in the past one year under the leadership of the Vice Chancellor, the Institute has taken many initiatives for increasing the student strength in the campus. In order to provide greater opportunity to the students residing in far off Himalayan regions, the Institute has now started conducting Entrance Examinations at 06 different centres across the country. Initiatives for Academic advancements have also been taken for which various steps have been taken in the direction to improve the academic atmosphere and upgradation of the existing infrastructure & Student facilities. Institute has also recently launched its new Website for improving its global visibility. Further, efforts to enhance the human resource efficiency, is also in focus. She further expressed that the environment inside the Institute encourages us to introspect our inner selves and inspires towards committed working for the cause of the humanity.

Thereafter, the agenda, items were placed before the Finance committee by the member Secretary.

<b>Agenda Item No. 57.1</b>	<i>Confirmation of the Minutes of the last (56<sup>th</sup>) meeting of the Finance Committee held on January 11, 2023.</i>  <b>Minutes of the last (56<sup>th</sup>) meeting of the Finance Committee held on January 11, 2023 were discussed and confirmed.</b>
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<p><b>Agenda Item No. 57.2</b></p>	<p><i>Action Taken on the decisions of the Finance Committee taken at its last (56<sup>th</sup>) meeting held on January 11, 2023.</i></p> <p><b>(i) Construction of Kitchen-cum-mess (Mrigarmata Bhojnalaya) for the students of the Institute.</b></p> <p>Narrating the background, the members were apprised that <i>initially the matter was put up in the 55<sup>th</sup> meeting of the Finance Committee and the FC had approved the proposal with the observation that the expenditure be made from the Head for CCA (3.5.35), if available after assessment by CPWD. In compliance to the decision taken as above, it was decided in the 56<sup>th</sup> meeting to put up a detailed Project Report (DPR) along with financial implications in the next meeting of the Finance Committee.</i></p> <p>In view of the above, the Detailed Project Report along with Preliminary Estimate received from CPWD has been put up for perusal of the members as Appendix-C of the detailed agenda notes. She further informed that after getting the administrative approval, the Institute has awarded the work of construction of Kitchen-cum-mess (Mrigarmata Bhojnalaya) for the students of the Institute to M/s CPWD with the preliminary estimate of Rs. 6,48,66,366/- and transferred Rs. 2,16,22,122/- to CPWD as 1/3<sup>rd</sup> deposit of the Prelim. Estimate as per the terms of memorandum of Understanding signed between CIHTS and CPWD.</p> <p><b>The Finance Committee noted and approved to the action taken as above</b></p> <p><b>(ii) Approval for a new Power supply line for Sowa Rigpa Hospital Building from M/s UPPCL</b></p> <p>It was briefed by the Member Secretary that the Finance Committee, in its 55<sup>th</sup> meeting had approved the expenditure in principle with the suggestion that a separate opinion regarding expenditure in this regard be also taken from an independent agency/PSU for having a better negotiation with M/s UPPCL. Accordingly, the Institute approached M/s NBCC for opinion. The opinion of M/s NBCC is attached as "Appendix- D" of the agenda note. She further informed that the Institute has demanded the desired amount i.e. Rs. 600.00 Lakhs in the supplementary demands for Grants 2023-24 from the Ministry of Culture vide email dated 4<sup>th</sup> Jan, 2024.</p> <p><b>The Finance Committee noted the action taken as above. While endorsing the same, it was assured by the Director, IFD that the matter shall be taken up by the Ministry accordingly.</b></p>
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<b>Agenda Item No. 57.3</b>	<p><i>Annual Audited &amp; Certified Statement of Accounts for the year 2022-23.</i></p> <p><b>The Finance Committee considered and approved the Annual Audited &amp; Certified Statement of Accounts for the year 2022-23.</b></p> <p><b>The FC further issued a direction to the Institute that the Annual Audited &amp; Certified Statement of Accounts for the year 2022-23 be got approved from the Chairman, BoG and then sent to the Ministry for laying before the Parliament with a request letter in this regard mentioning also that the matter will be ratified in the next meeting of the Board of Governors.</b></p>																														
<b>Agenda item No. 57.4</b>	<p><i>B.E. (proposed) &amp; BE approved for the year 2023-24, RE for the year 2023-24 and B.E. for the year 2024-25 (proposed).</i></p> <p>After deliberate discussions on the agenda, <b>the Finance Committee approved the B.E. (proposed) &amp; BE approved for the year 2023-24, RE for the year 2023-24 and B.E. for the year 2024-25 (proposed)as per the following details:</b></p> <p><b>Rs. In Lakhs</b></p> <table><tr><th>Head(s)</th><th>BE 2023-24 (Proposed)</th><th>BE 2023-24 Approved by MoC</th><th>RE 2023-24</th><th>B.E. 2024-25 Proposed</th></tr><tr><td>GIA salary (36)</td><td>3897.86</td><td>2900.00</td><td>2966.55</td><td>4197.58</td></tr><tr><td>GIA General (31)</td><td>728.90</td><td>550.00</td><td>580.04</td><td>604.50</td></tr><tr><td>GIA CCA (35)</td><td>500.00</td><td>450.00</td><td>450.00</td><td>665.00</td></tr><tr><td>SAP 96-31</td><td>2.00</td><td>2.00</td><td>2.00</td><td>3.00</td></tr><tr><td><b>Total</b></td><td><b>5142.77</b></td><td><b>3902.00</b></td><td><b>3998.59</b></td><td><b>5470.08</b></td></tr></table> <p>The F.C. further directed the Institute to write a demand letter to the Ministry to increase fund allocation in the Grant for Creation of Capital Assets (35) in the Revised Estimate (RE), to fund the prestigious construction projects running in the Institute.</p>	Head(s)	BE 2023-24 (Proposed)	BE 2023-24 Approved by MoC	RE 2023-24	B.E. 2024-25 Proposed	GIA salary (36)	3897.86	2900.00	2966.55	4197.58	GIA General (31)	728.90	550.00	580.04	604.50	GIA CCA (35)	500.00	450.00	450.00	665.00	SAP 96-31	2.00	2.00	2.00	3.00	<b>Total</b>	<b>5142.77</b>	<b>3902.00</b>	<b>3998.59</b>	<b>5470.08</b>
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<b>Agenda item No. 57.5</b>	<p><i>To consider the MoU executed between the Ministry of Culture (MoC), Govt. of India and Central Institute of Higher Tibetan Studies, Sarnath, Varanasi for the F.Y. 2023 – 24.</i></p> <p>The Director, IFD stated that the execution of MoU between the MoC and the concerned organization is an important activity as it helps in prioritising the developmental projects of the Institution. Any delay in the execution of the MoU defeats its core objective. So, the MoU should be finalised well in advance.</p>																														



		The MoU for the F.Y. 2023-24 was considered and approved with the observation that the CIHTS should start the preparation of the MoU for the F.Y. 2024-25 and the same may be sent for approval after B.E. approved by the Ministry.												
Agenda No. 57.6	item	<p><i>Re-entrustment of Audit of the Central Institute of Higher Tibetan Studies, Sarnath, Varanasi to C &amp; AG, Prayagraj for further five years from F.Y. 2024-25</i></p> <p>It was informed by the Member Secretary that the Institute had received the approval of the Finance Committee in its 52<sup>nd</sup> meeting for entrustment of Audit of this Institute to C &amp; AG, Prayagraj for five years from F.Y. 2019-20, which is going to expire by the end of this Financial Year 2023-24. Thus, the matter is put up for consideration by the august members of the F.C. to permit to extend the entrustment of Audit of the Central Institute of Higher Tibetan Studies, Sarnath, Varanasi to C &amp; AG, Prayagraj for further five years from the F.Y. 2024-25.</p> <p><b>After thorough discussions on the matter, the F.C. approved the agenda with the observation that after getting approval of the Chairman, BoG, the Minutes of F.C. be forwarded to the Governing Ministry so that the matter can be taken up with Ministry of Finance.</b></p>												
Agenda No.57.7	item	<p><i>To consider enhancement in the scholarship of students</i></p> <p>The Members were apprised of the fact that the Students Mess at the institute runs through a pool created from the monthly scholarships provided to the students, which is monitored by a 'students Mess Management Committee.' The last enhancement in the scholarship was made in the year 2018 after the approval of the Finance Committee in its 49<sup>th</sup> meeting held on 29.07.2017 duly endorsed by the BoG. Observing that the cost of living has increased exponentially, the Institute proposes to enhance the scholarships of the students.</p> <p><b>After elaborate discussions, the FC agreed for the enhancement in the scholarship of students as per the following details:</b></p> <table><tr><th>Sl. No.</th><th>Course</th><th>Existing Scholarship per month</th><th>Enhanced Scholarship per month</th></tr><tr><td>1</td><td>PM, UM and U.G. courses</td><td>Rs. 1200/-</td><td><b>Rs. 1500/-</b></td></tr><tr><td>2</td><td>P.G. courses</td><td>Rs. 1500/-</td><td><b>Rs. 2000/-</b></td></tr></table> <p>The FC further suggested that a demand note to the Ministry for corresponding rise in the funds under the Head Grants-in-Aid General (31) in the Revised Estimate may be sent to meet the extra expenses due to the above enhancement.</p>	Sl. No.	Course	Existing Scholarship per month	Enhanced Scholarship per month	1	PM, UM and U.G. courses	Rs. 1200/-	<b>Rs. 1500/-</b>	2	P.G. courses	Rs. 1500/-	<b>Rs. 2000/-</b>
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Agenda item

No.57.8

Considering the matter related to establishment of CNA Cell for implementing the "Scheme of Financial Assistance for the Development of Buddhist/Tibetan Culture & Art" being administered by the Performing Arts Bureau of the Ministry.

Putting up the matter in detail, the Member Secretary explained that this Institute has been designated as Central Nodal Agency (CNA) for implementing the "Scheme of Financial Assistance for the Development of Buddhist/Tibetan Culture & Art", being administered by the Performing Arts Bureau of the Ministry. She further informed that after receiving D.O. letter reference no. S-19/2/2023-S&F dated 09th October, 2023 from the Joint Secretary, Ministry of Culture, the Institute has set up a CNA Cell to ensure smooth operation of the Scheme. Further, the Institute has also engaged a dedicated staff and a dedicated room for the new establishment.

In view of the above, it is proposed that in order to make the CNA Cell completely functional by hiring dedicated personnel, purchase of office equipment and stationery along with contingency expenditures, funds, as per the details given below would be required and hence it is proposed that the same may be permitted to be utilised from the budget head "Grant in Aid General (G.I.A.-31).

The details of tentative expenditures:

S.No	Purpose	Estimated Expenditure in Rs. (Annually)
1.	One dedicated Staff	03,50,000.00
2.	Advertisement and conducting meetings	10,00,000.00
3.	To establish Cell along with stationary and miscellaneous expenditure.	05,00,000.00
TOTAL		18,50,000.00

After taking due consideration on the issue, the FC agreed for the establishment of the CNA Cell along with the proposal for utilization of fund from the Budget Head Grant-in-Aid General (GIA-31) for meeting the expenditure related to salary/wages of dedicated staff, purchase of office equipment, stationary and other necessary items.

The F.C. further suggested that CIHTS should send a proposal to the Ministry to permit the Institute to utilize the funds up to the limit of Rs. 20 Lakhs out of the funds allocated under the "Scheme of Financial Assistance for the Development of Buddhist/Tibetan



	<p>Culture &amp; Art” to the CIHTS for meeting out the expenditure related in running the CNA Cell as mentioned above.</p> <p><b>However, the Finance Committee approved that till such allocation is approved by the Ministry, the funds under OH-31 General can be utilized for meeting the related expenses from the GIA OH-31(General).</b></p>																											
<b>Agenda item No.57.9</b>	<p><i>Considering the matter related to requirement of Additional fund amounting to Rs. 21.57 Crores for the execution of Sowa Rigpa Project.</i></p> <p><i>Considering the matter related to requirement of Additional fund amounting to Rs. 21.57 Crores for the execution of Sowa Rigpa Project.</i></p> <p>Starting the discussions on the issue, the Member Secretary made a PPT presentation on the historical background of the Sowa Rigpa practice, progress of the construction of Sowa Rigpa Bhavan and current requirements for completion of the project &amp; making it functional. Members were also apprised that the ministry of culture vide letter no. F.No.3-7/2016-BTI, dated15.02.2018, conveyed the sanction of Rs. 45.91 Crores for establishment of Sowa Rigpa at CIHTS under Phase-I and considered the proposal of Rs. 2.05 crores projected as annual manpower requirement.</p> <table><tr><th>Sl. No.</th><th>Requirement</th><th>Amount in Approx. (In Rs.)</th></tr><tr><td>1</td><td>For uninterrupted 33 KV power supply line</td><td>6,00,00,000.00</td></tr><tr><td>2</td><td>Low Voltage System supply and installation</td><td>2,84,00,000.00</td></tr><tr><td>3</td><td>Laundry Facilities</td><td>60,00,000.00</td></tr><tr><td>4</td><td>Furniture and Medical equipment</td><td>5,50,00,000.00</td></tr><tr><td>5</td><td>Manpower Salary *</td><td>2,05,00,000.00</td></tr><tr><td>6</td><td>Pre-Final Bill</td><td>4,07,84,517.81</td></tr><tr><td>7</td><td>Final Bill (expected amount)</td><td>50,00,000.00</td></tr><tr><td></td><td><b>Total</b></td><td><b>21,56,84,517.81</b></td></tr></table> <p><i>* Ref. Letter No. F.No.3-7/2016-BTI from Ministry of Culture, GoI, New Delhi dated15.05.2018.</i></p> <p>After detailed discussions the Finance Committee resolved as under:</p> <p><b>A Committee may be constituted with an external expert member from engineering domain under the chairpersonship of the Registrar, CIHTS to examine the financial and administrative aspects related to the construction of Sowa-Rigpa Bhavan with reference to the additional requirement of fund projected by the institute to the tune of Rs. 21.57 Crores. The report of the Committee with detailed account of justified reasons for the demand of additional funds be sent to the Ministry for sanction of funds.</b></p>	Sl. No.	Requirement	Amount in Approx. (In Rs.)	1	For uninterrupted 33 KV power supply line	6,00,00,000.00	2	Low Voltage System supply and installation	2,84,00,000.00	3	Laundry Facilities	60,00,000.00	4	Furniture and Medical equipment	5,50,00,000.00	5	Manpower Salary *	2,05,00,000.00	6	Pre-Final Bill	4,07,84,517.81	7	Final Bill (expected amount)	50,00,000.00		<b>Total</b>	<b>21,56,84,517.81</b>
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Agenda item No. 57.10	Reporting Items:	
	57.10 (i)	<p><i>Adoption of increase in the wages of daily wagers as per order F. No. 1/8(3)/ 2023-LS-II dated 26.09.2023</i></p> <p><b>The Finance Committee endorsed the office order relating to fixation of rates of unskilled, semi-skilled, skilled, highly skilled etc. daily wagers as well as pay of non-teaching employees engaged on contract basis w. e. f. 01.10.2023 in the light of the order from the Chief Labour commissioner.</b></p>
	57.10 (ii)	<p><i>Honorarium to Ven. Geshe Beri Jigme Wangyal</i></p> <p>The Member Secretary apprised the members that the matter related to establishment of Department of Tibetan Literature by converting the existing Centre for Tibetan Literature and enhance the Honorarium given to Ven. Geshe Beri Jigme Wangyal was discussed in the 61<sup>st</sup> meeting of the BoG and the Board <i>unanimously accepted the proposal to establish a new department for translation &amp; critical edition of Sanskrit/Tibetan literary works and further suggested to move the proposal of increase in the Honorarium for concurrence of the finance Committee and then bring it for approval of the Board.</i></p> <p>In view of the above, she stated that the Institute proposes that Ven. Geshe Beri Jigme Wangyal may be engaged as “Professor of Practice” as per the guidelines stipulated by the University Grants Commission.</p> <p>Taking cognizance of the Geshe Beri Jigme’s distinguished and remarkable contribution in the field of Tibetan Literature for the past more than 25 years and observing the high level scholastic works which include more than 30 publications in the form of books and articles, and considering his in-depth knowledge in the field of translation and critical edition of Sanskrit/Tibetan literary works, <b>the Finance Committee accepted the proposal to appoint Ven. Geshe Beri Jigme Wangyal as ‘Professor of Practice’ in the Research Department of Tibetan Literature on fixed honorarium basis @ Rs. 1,00,000/- per month, for an initial tenure of three years extendable for one more year as per the guidelines stipulated by University Grants Commission under the concerned scheme.</b></p>



	<b>57.10 (iii)</b>	<p><i>Adoption of Retirement/Death Gratuity benefits to the employee of the Institute covered under NPS.</i></p> <p>After thorough discussions on the matter, <b>the Finance Committee gave its in-principle approval for adoption of Retirement / Death Gratuity benefits to the NPS borne employees of the Institute with the suggestion that after the acceptance of the proposal in the BoG, the Institute should send a detailed report with regard to financial implications involved to the Ministry.</b></p>						
<b>Agenda item No. 57.11</b>	<b>Any other item with the permission of the Chair.</b>							
	<b>57.11 (i)</b>	<p><i>To consider the recommendation of the 33rd Academic Council Meeting to offer "2-year Post Graduate Rigorous Training Program in Restoration/Translation of Treatises into Sanskrit/Hindi/English from Tibetan)".</i></p> <p>The members were apprised of the fact that in order to train young minds particularly for developing qualified as well as genuinely capable young Tibetan-Sanskrit research scholars who would be able to deliver their expertise so gained in the Translation, Restoration, Rare Buddhist Text research departments of the Institute which is one of the most significant part of the Vision, Mission and core values of the Institute.</p> <p><b>The Finance Committee approved to the recommendation of the 33rd Academic Council Meeting to conduct "2-year Post Graduate Rigorous Training Program in Restoration/Translation of Buddhist Treatises into Sanskrit/Hindi/English from Tibetan)" as per the following details:</b></p> <table border="1"> <thead> <tr> <th>Intake of Students</th><th>Scholarship per month (in Rs.)</th><th>Financial Implication (in Lakh per month)</th></tr> </thead> <tbody> <tr> <td>10</td><td>25000.00</td><td>2,50,000/-</td></tr> </tbody> </table>	Intake of Students	Scholarship per month (in Rs.)	Financial Implication (in Lakh per month)	10	25000.00	2,50,000/-
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10	25000.00	2,50,000/-						
	<b>57.11 (2)</b>	<p><i>To consider the recommendation of the 33rd Academic Council Meeting to change the nomenclature of the Guest Faculty to Assistant Professor on contract.</i></p> <p>Thorough deliberations and discussions were held regarding the pros and cons of adopting the recommendation of the 33rd Academic Council Meeting to change the nomenclature of the Guest Faculty to "Assistant Professor on contract".</p>						

		<p>The Finance Committee agreed to the following recommendations of the Academic Council:</p> <p>(i) Change the nomenclature of the Guest Faculties of the Institute from "Guest Faculty" to "Assistant Professor on contract".</p> <p>(ii) The monthly emolument of the "Assistant Professor on Contract" be fixed similar to that being adopted in the other Central universities, i.e. Rs. 57700/- in place of presently granted honorarium of Rs. 50,000/-.</p> <p>The F.C. further resolved that the decisions be implemented only from the next Academic Session 2024-25 onwards and the Institute may ensure that <b>the terms and conditions of the contract services should be clearly laid down in the appointment letter in order to avoid any future litigation.</b></p>
	57.11 (3)	<p><i>To consider the recommendation of the 33rd Academic Council Meeting to accept a Project Proposal from Shri Harihar Prasad Chaturvedi, the Director of Punarnava Vrihad Shodh Sanskriti Akadami (पुनर्नवा वृहद्शोध संस्कृति अकादमी) regarding publication of a research &amp; culture project aimed to reconstruct Indian history, culture, religion, science, philosophy, industry and art skills in ancient tradition</i></p> <p>After thorough discussions, the F.C. resolved that the Institute is in itself a grantee body, and receives grant from the Ministry of Culture and hence the proposal to release grants to the other organisations/ individuals cannot be accepted. The F.C., however, suggested that if the institute finds merit in the proposal, Shri Chaturvedi may be advised to approach other Government institutions like Indira Gandhi National Centre for the Arts (IGNCA), New Delhi or apply under other schemes run by Ministry of Culture where funds are granted for such projects.</p>

The meeting ended with vote of thanks to the Chair.

  
**(Dr. Sunita Chandra)**  
 Member Secretary  
 &  
 Registrar

  
**(Prof. Wangchuk Dorjee Negi)**  
 Chairman  
 &  
 Vice Chancellor