1. **Organisation and Function**

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| **S.****No.** | **Item** | **Details of disclosure** | **Remarks/Reference Points (Fully met/partially met/not met-Not applicable will be treated as fully met/partially met)** |
| 1.4 | Norms for discharge of functions [Section 4(1) (b) (iv)] | 1. **Nature of functions/services offered: -**

The Institute combines traditional wisdom with modern educational pedagogy, and course are offered in a graded fashion leading up to M.Phil and Ph.D levels in the field of Buddhist Philosophy and Tibetan Studies, Sowa-Rigpa (Tibetan Medical System), Tibetan Fine Arts, Tibetan Jyotish, Shiksha, Shastri(B.Ed),.The information is available on the website under the link-[**https://cihts.ac.in/courses-degrees\_academics/#gsc.tab=0**](https://cihts.ac.in/courses-degrees_academics/#gsc.tab=0) | **Fully met** |
| 1. **Norms/standards for functions/service delivery: -**

Various service delivery offered by the Institute are available in the Institute website under head “Facilities” which includes Internet, Hostel, Health Centres, Guest House, Sports, Conference Rooms.The information is available on the website under the link-[**https://cihts.ac.in/campus-map/#gsc.tab=0**](https://cihts.ac.in/campus-map/#gsc.tab=0)The Shantarakshita Library is a vital hub and heart of the Institute. Its name, taken after a renowned Indian pandita, is a constant reminder of the unparalleled contribution made by this great Buddhist scholar to the development of Buddhism on the Tibetan plateau. One of the most advanced set ups of the Institute, the library houses the state of the art facilities for the students and researchers, advanced ICT set up, an in-house multimedia section, etc. But the heart of the building is the place where the complete set of Kangyur and Tengyur has been kept, graciously donated by His Holiness the 14th Dalai Lama.Located in a four-storey building in the centre of the campus, the library is increasingly attracting scholars from India and abroad. It would not be an exaggeration to say that some scholars only come to the Institute to visit its rich heritage housed in the library.The Library has following sections:* [1.  Acquisition & Technical Section](https://cihts.ac.in/acquisition-section/)
* [2.  Periodical & Reference Section](https://cihts.ac.in/periodical-reference-section/)
* [3.  Tibetan Section](https://cihts.ac.in/tibetan-section/)
* [4.  Circulation Section](https://cihts.ac.in/circulation-section/)
* [5.  Stack Section](https://cihts.ac.in/stack-section/)
* [6.  Multimedia Section](https://cihts.ac.in/multimedia-section/)
* [7.  Computer Section](https://cihts.ac.in/computer-section/)
* [8.  Maintenance & Stores](https://cihts.ac.in/maintenance-stores-section/)

 The information is available on the website under the link- [**https://cihts.ac.in/library-2/#gsc.tab=0**](https://cihts.ac.in/library-2/#gsc.tab=0) | **Fully met** |
| 1. **Process by which these services can be accessed: ­-**

The services are open, transparent and accessed through request letter, which can be downloaded from the website. For example- for Guest House-  The information is available on the website under the link- [**https://cihts.ac.in/guest-house/#gsc.tab=0**](https://cihts.ac.in/guest-house/#gsc.tab=0) | **Fully met** |
| 1. **Time-limit for achieving the targets: -**

The Institute has its own Academic Calendar, which is available on the website The information is available on the website under the link- [**https://cihts.ac.in/academic-calender/#gsc.tab=0**](https://cihts.ac.in/academic-calender/#gsc.tab=0) | **Fully met** |
| 1. **Process of redress of grievances: -**

The Institute has nominated Vice-Chancellor of the Institute as Public Grievance Officer.The information is available on the website under the link- [**https://cihts.ac.in/public-grievanc**](https://cihts.ac.in/public-grievanc)[**https://cihts.ac.in/public-grievance/#gsc.tab=0**](https://cihts.ac.in/public-grievance/#gsc.tab=0) Policy against Sexual Harassment has been adopted, and accordingly a committee has been constituted.  [**https://cihts.ac.in/sexual-harassment-cell/#gsc.tab=0**](https://cihts.ac.in/sexual-harassment-cell/#gsc.tab=0) SC/ST Complaint Registration<https://cihts.ac.in/sc-st-obc-liaison-cell/> Anti-Ragging Committee- [**https://cihts.ac.in/anti-ragging-committee/**](https://cihts.ac.in/anti-ragging-committee/) Vigilance Officer-[**https://cihts.ac.in/vigilance-officer/#gsc.tab=0**](https://cihts.ac.in/vigilance-officer/#gsc.tab=0) | **Fully met** |