

Sl. No.



Central Institute of Higher Tibetan Studies

(Deemed to be University)

केन्द्रीय उच्च तिब्बती शिक्षा संस्थान

(मानित विश्वविद्यालय)

Sarnath, Varanasi-221007

सारनाथ, वाराणसी

APPLICATION FORM FOR THE POST OF REGISTRAR

(Please fill up separate form for each post)

Advt. No. _____	D.D. No. _____
Post Code _____	
Post applied for _____	Rupees _____ Dated _____
Department _____	Issuing Bank _____

Affix a
Passport
size
Photograph
Sign across

I. GENERAL INFORMATION:

1. Full Name in block letters. Dr/Mr/Ms.

2. Date of Birth (In Words)

Age on last date of submission of application formyears.....months.....days

3. Sex: (Male/Female):

4. Father's/Husband's Name.....

5. Mother's Name.....

6. Mailing Address

.....

.....Pin Code.....

Tel. No.....Mobile No.....E-mail.....

7. Permanent Address

.....

..... Pin Code.....

8. Marital Status

9. Nationality.....

10. State of Domicile 11. Category: Gen/SC/ST/OBC/PC etc.

If belonging to SC/ST/OBC/PC etc. attach certificate.....

14. JOB EXPERIENCE TILL PRESENT:

Sl. No.	Name of post	Date of Joining	Date of leaving	Last Salary drawn with scale of pay	Particulars and place of the Instt. Where employed	Reasons for leaving the post	Remarks if any

Total number of years of work experiencesyears

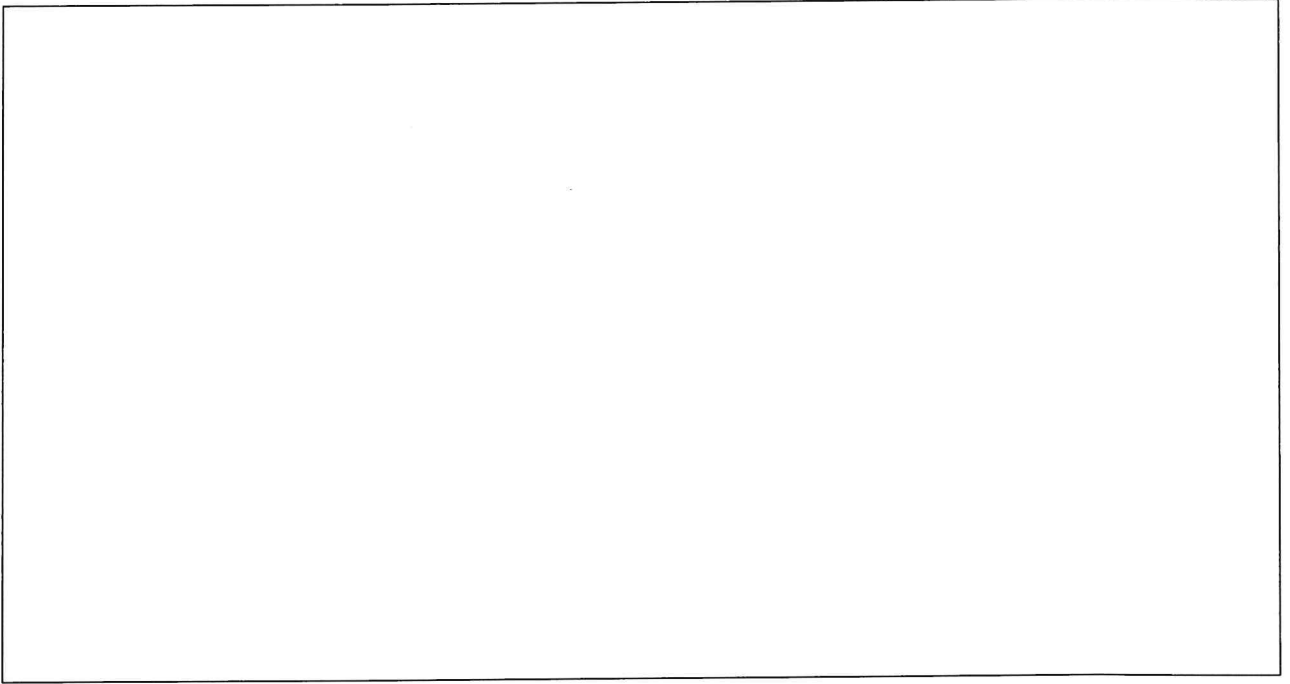
15. Any position of authority held or distinction gained at schools or colleges including games & sports & other special activities.
16. Names and addresses of two responsible persons, not related to the applicant but well acquainted with him/her in private life about work, conduct etc., of the applicant.

Sl. No.	Name of referee	Address	Period: he has known the applicant
1.			
2.			

17. Additional details, if any
(Applicant may mention here any special qualification or experience which has not been given under the above heads.)

18. If appointed, what notice period would you require for joining the post:

19. How you can contribute to the Institute in the formative year
(Not more than in 100-150 words)



20. List of enclosure:

- I.
- II.
- III.
- IV.
- V.
- VI.
- VII.
- VIII.
- IX.
- X.

DECLARATION

I declare that the entries made by me in the above columns are true to the best of my knowledge and belief and that all attested copies or certificates and testimonials, list of publications, and other paper submitted, as enclosures have been certified by me.

I solemnly affirm that if the above declaration is found to be incorrect or if it suppresses any fact my services with the University shall stand immediately terminated without notice. In this matter decision of the University authorities will be final and binding on me.

Place:
Dated:

(Signature of the Applicant)

Forwarding Authority / Employer's Endorsement

This is to certify that Sri/Smt/Kum _____ is working as _____ from _____ on regular/contract/tenure appointment in our organization. The above details given by him/her verified and found correct. No vigilance/disciplinary case is pending or contemplated against him/her. He/she will be relieved on deputation/direct recruitment basis in the event of his selection to the post applied by him.

Place: _____

Date: _____

Fax: _____

E-mail: _____

(Signature of Head of the Institution)

Name: _____

Designation: _____

Address: _____

(Rubber Stamp)

NOTE:

1. Attested copies of certificates and testimonials should be attached with application form and the original must be produced at the time of interview and also at the time of joining the post, if selected.
2. Candidates should produce a certificate from the present or last employer clearly specifying that there is nothing against the applicant on record.
3. Applicants who are in employment should send their applications through their employers.
4. If the space-provided is insufficient, necessary particulars may be given on a separate sheet of papers which should be attached with the application.
5. Except where otherwise indicated, applicants appearing for interview should do so at their own expenses.