



# Central Institute of Higher Tibetan Studies

(Declared as "Deemed to be University" under section 3 of the UGC Act, 1956)

Sarnath, Varanasi

No. CIHTS /Reg/Recruit/5/2022-

Dated: 24.05.2022

## **NOTICE**

### **WALK-IN-INTERVIEW FOR THE TWO POSTS OF MULTI TASKING STAFF (MTS) (CONTRACTUAL) IN EDMG PROJECT, TAWANG ARUNACHAL PRADESH, SOWA-RIGPA DEPARTMENT OF THE CIHTS**

A Walk-in-Interview is scheduled on **8<sup>th</sup> June, 2022** at **02:00 P.M.** through Vedio Conferencing for the 2 posts of MTS (contractual), EDMG Project, Tawang, Arunachal Pradesh under the Faculty of Sowa-Rigpa, CIHTS, Sarnath on fixed monthly wages.

#### **Details of the post:**

|                                |  |
|--------------------------------|--|
| <b>Name of the Post:</b>       | MTS – 02 Posts   |
| <b>Number of posts</b>         | <b>01</b> MTS (Office Attendant) EDMG office, Tawang, A.P.<br><b>01</b> MTS (Assistant Plantation Staff) EDMG Project site, Tawang, A.P. |
| <b>Name of the Department:</b> | Sowa Rigpa   |
| <b>Salary:</b>                 | <b>@Rs.16,395/-</b> per month (Fixed)  |
| <b>Nature of Job:</b>          | Herbal Cultivation, Harvesting at High Altitude region, etc.   |

Interested candidates must have the following essential qualification:

1. 10<sup>th</sup> class pass from a recognized Board/Institute or equivalent.
2. At least two years' experience on the post of MTS or equivalent or having two years' of experience in one of the following fields such as Driving of staff car/heavy vehicles, electrical or electronics works, pump-operation & Plumbing works, carpentering, mason, farm labour, lift operation, medical attendant services, watch and ward duties, upkeep of parks, lawns, potted plants, house-keeping, cooking of food, kitchen attendant, sweeping etc., subject to production of Trade certificate or experience certificate from a reputed institute/organization/department.
3. Basic knowledge of computer.

#### **Desirable:**

- i. Adequate experience of working in the University administration with knowledge of data-feeding/typewriting on computer, record maintenance, operation and maintenance of photocopier/lamination machines etc. or having adequate experience in some other technical/professional fields.
- ii. Experience of Medicinal Plant Cultivation & Harvesting at High Altitude.
- iii. Language skill: able to read, write and speak Tibetan, Hindi and English.

Interested candidates may appear for walk-in-Interview through Vedio Conferencing on aforesaid date and time.

  
Registrar

#### **Copy forwarded for information and necessary action to:**

1. Assistant Registrar (VC Office) for kind information of Honorable VC
2. Professor I/c Library with Hard and Soft copy of the Advertisement for uploading it to the Institute Website immediately and subsequently information of the date of uploading the advertisement to the Registrar office in order to reckon the 15 days' timeframe.
3. Dean and HoD, Sowa-Rigpa Department
4. Deputy Registrar (Admin-I)
5. Assistant Registrar (Admin-II)
6. I/c Accounts Section
7. All the Notice Boards of the Institute.

  
Registrar