

Central Institute of Higher Tibetan Studies

(Deemed University)

SARNATH, VARANASI

APPLICATION FORM FOR :

1. (4 YEARS BLOCK LEAVE TRAVEL CONCESSION)
2. (HOME TOWN TRAVEL CONCESSION)

THE REGISTRAR

(L. T. C. Cell)

C. I. H. T. S. Sarnath, Varanasi

Dear Sir,

I intend to avail of the Leave Travel Concession for going to... ..during the month of... ..

(Duration of Journey)

1. Name of the Employee... ..
2. Designation... ..
3. Department... ..
4. Present Salary (Exclusive of D.A.) Rs... ..
5. Grade : Rs
6. Date of Continuous appointment in the University.... ..
7. Whether Temporary or Permanent... ..
8. Home Town as recorded in the Service Book... ..
9. Whether Wife/Husband is employed and if so whether entitled to L.T.C.... ..
10. Whether the concession to be availed for visiting Home-Town and if so block for which L.T.C. is to be availed
11. (a) If the concession is to visit ANY WHERE IN INDIA the place to be visited
- (b) Block for which to be availed... ..
12. Persons in respect of whom L.T.C. is proposed to be availed :—

	Name	Relation-ship	Date of Birth	Age	Whether employed/ Pensioner/ Scholarship holder	Amount receiving
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						

