

Minutes of the 6<sup>th</sup> meeting of the IQAC held on 16<sup>th</sup> March, 2017 at 03.00 p.m. in the Committee Room of the Academic Building of the Institute at Sarnath, Varanasi.

The following members attended the meeting: -

1. Prof. Geshe N. Samten Hon'ble V.C., CIHTS	Chairman
2. Prof. K.N Mishras	Member
3. Dr. Dharmdutt Chaturvedi	Member
4. Dr. Tashi Tsering (S)	Member
5. Dr. Tashi Tsering (T)	Member
6. Dr. K.P.Pandey, Ex- V.C. MGKVP, Varanasi	External Member
7. Prof. Lallan Mishra, B.H.U. Varanasi	External Member
8. Dr. R. K. Upadhyay	Registrar
9. Dr. D. R. Singh	Member
10. Dr. Dinesh Pandey	Co-opted Member
11. Dr. M.P.S. Chandel	Coordinator

The Chairman welcomed all the members for attending the meeting.

Thereafter, the IQAC took up the agenda item-wise and decided as under: -

**Agenda Item No. 1**                      **confirmation of the Minutes of the 5<sup>th</sup> meeting of the IQAC held on 16<sup>th</sup> July, 2016.**

The Minutes of the last Meeting of the IQAC held on 16-07-2016 was discussed and confirmed.

**Agenda Item No.2**                      **Considering Action taken on the decision of the last meeting of the IQAC held on 16<sup>th</sup> July, 2016.**

- On the agenda item No.-2,3 and 4 of the 5<sup>th</sup> meeting of IQAC, the action has been taken accordingly by the authority.
- NRL, Lucknow has been approached and a student Mr. Kunga Nyngpo of the Shilp Vidya has been selected to send for training in Sept. 2015.
- Action has been taken accordingly on Agenda Item No. 7,8 and 9.
- Library staff of Technical section has been communicated to concretize the classification system being developed by the library staff in collaboration with scholars of the departments.

**Agenda Item No. 3**                      **Considering to Establish Metric System by the Institute**

The Committee discussed the matter and it was felt that the Institute should establish its own metric system in order to assess the quality and functioning of the Institute by the students, teachers, employees and alumni. All students should have enrolment number-through which the Institute can identify its students and their records. Some names of alumni and students along with their contact details shall be uploaded in the website to allow the NAAC to receive feedback.

**Agenda  
Item No. 4**

**Considering to constitute Foreign Students Advisory Cell**

The committee discussed the matter and decided that apart from the facilities and capability enhancement schemes, there should be a cell to help and look after the foreign students such as Foreign Students' Advisory Cell, where the foreign students can go and seek assistance for their enrolment, registration and other necessary things related to their study in the Institute.

**Agenda  
Item No. 5**

**Considering to display the Institutional Vision and Leadership**

The vision and mission of the Institute shall have to be reflective in the governance as well as in all the ventures of the Institute. It is suggested that the vision and mission statement should be displayed on plates at various focal corners of the Institute so that everyone, including visitors, could know the objectives of the Institute.

There should be a clear and visitor-friendly direction map of the Institute nearby the main entrance, which can show the direction towards all the buildings, places, office, halls seminar rooms, drinking water, toilets etc.

**Agenda  
Item No. 6**

**Considering to frame the Policy for Promotion of Research and Facilities**

The committee discussed and decided that the Institute should have a Policy for Promotion of Research, under which a seed money should be provided to the faculties and research scholars to take up research in the areas of their interest and domain.

**Agenda  
Item No. 7**

**Considering to develop e-content of the special lectures and teachings on various courses/topics by the faculties.**

It was decided that the Institute should develop e-content of the special lectures and teachings on various courses. /topics by the faculties and scholars. It should also encourage faculty members to develop MOOC (Massive Open Online Courses), which will give them the opportunity of using ICT tools for teaching-learning purposes and also provide them global visibility. UGC has its own MOOC website, to which faculties of the Institute must be encouraged to apply for various programmes being provided in the Institute and also upload their own best lectures and teachings to develop the website.

**Agenda  
Item No. 8**

**Considering to approach I.S.O. for improvement of the Institute's academic and governance system.**

The Institute can also approach I.S.O. for quality management in governance and academic enhancement programmes. They will help the Institute in standardizing the managerial system for better performance, efficiency in coordination and delivery of duties. Further, six Sigma Certification can also be approached for improving the Institute's administration and performance.

**Agenda  
Item No. 9**

**Considering the new manual introduced by the NAAC for the Accreditation and Assessment of the Universities.**

The coordinator IQAC apprised the committee regarding the new manual introduced by the NAAC for assessment of Universities which has a drastic change than the earlier one. The committee discussed the manual elaborately and resolved that SSR of the Institute be prepared as per new manual introduced by the NAAC.

**Agenda  
Item No. 10**

**Considering to start P.G. courses in Tibetan History, Tibetan Language and Literature and in Pali language.**

The committee discussed the matter and it was decided that since there is no such institution where Tibetan History and Tibetan Language and literature is taught at P.G. level, this institute must start P.G. course in Tibetan History and Tibetan Language and Literature. HoD of social sciences and HoD of Tibetan Language and Literature should be assigned the work to convene the BOS to prepare the syllabus and put up in the upcoming Academic Council. The committee also discussed about to start P.G. course in Pali and decided to start Diploma course in the subject.

**Agenda  
Item No. 11**

**Any other item with the permission of the Chair.**

There being no further items for discussions the meeting ended with a vote of thanks to the Chair.

*M.P.S.*  
Dr. M.P.S. Chandel,  
Coordinator, IQAC &  
Member Secretary

*G. N. Samten*  
Prof. Geshe N. Samten  
Vice-Chancellor