

Minutes of the 4th meeting of the IQAC held on 16th September, 2015 at 11.00 a.m. in the Committee Room of the Academic Building of the Institute at Sarnath, Varanasi.

The following members attended the meeting: -

1. Prof. L.N. Shastri	Chairman
Hon'ble Director, CIHTS	Member
2. Prof. K.N Mishras	Member
3. Dr. B.R. Tripathi	Member
4. Dr. Dharmdutt Chaturvedi	Member
5. Dr. Tashi Tsering (S)	Member
6. Dr. Tashi Tsering (T)	External Member
7. Dr. K.P. Pandey, Ex- V.C. MGKVP, Varanasi	External Member
8. Prof. Lallan Mishra, B.H.U. Varanasi	Co-opted Member
9. Dr. Dinesh Pandey	Registrar
10. Dr. D.R. Singh	Coordinator
11. Dr. M.P.S. Chandel	

At the outset, the Chairman welcomed all the members. Followed this, the matter relating, quality assurance measures, initiated by the University were presented before the body by Dr. Dinesh Pandey. The Hon'ble Chairperson, Professor L.N. Shastri, the Director of CIHTS apprised of the members with the recent quality plans as promulgated by the University. Prof. K.P. Pandey, External Member of the IQAC focused on the 7 quality parameters as laid down by the NAAC for its accreditation criteria.

Thereafter, the IQAC took up the agenda item-wise and decided as under: -

Agenda
Item No. 1 **Confirmation of the Minutes of the**
3rd meeting of the IQAC held on 17th January 2014.

The Minutes of the last Meeting of the IQAC held on 17-01-2014 was discussed and confirmed.

Agenda
Item No.2 **Considering Action taken on the decision of the last**
meeting of the IQAC held on 17th January 2014.

- Duly filled up and signed PBAS by faculty members have been collected and API score are being calculated.
- Action has been taken to review the performance of students.
- A circular has been issued by the competent authority relating to major and minor projects being carried on by the faculty members.

**Agenda
Item No. 3**

Considering best practices of the University

The Chairman of the committee apprised the members about the two best practices of the Institute namely: (i) Research Work (ii) Green Sustainability Project. The committee discussed the matter elaborately relating the two best practices of the Institute, which the Chairman put up before the Committee, and unanimously resolved to present the same for the purpose of NAAC verification.

**Agenda
Item No. 4**

Considering Academic Progression of the Institute.

The Committee discussed the matter relating Academic Progression and unanimously resolved that regular monitoring by the Head of the concerned Department will be ensured. It was also decided to organize meetings from time to time in order to apprise the academic progression of the Institute.

**Agenda
Item No. 5**

Considering students' feedback initiated by the Institute.

It was noted that Students' Feedback Mechanism is already existed in the Institute and feedback questionnaire, duly filled in, should be distributed and collected from the students. The Committee discussed this and decided that the feedback questionnaire, so received, will be forwarded to appropriate authority for necessary information and further suggestions, if any.

**Agenda
Item No. 6**

Any other item with the permission of the Chair.

There being no further items for discussions the meeting ended with a vote of thanks to the Chair.



Dr. M.P.S. Chandel,
Coordinator, IQAC &
Member Secretary



Prof. L. N. Shastri
Vice-Chancellor