

CENTRAL INSTITUTE OF HIGHER TIBETAN STUDIES
DEEMED TO BE UNIVERSITY
SARNATH, VARANASI

FUNCTION AND DUTIES

Function-

As per hierarchical line of control depicted in the organizational setup

- By interaction with In-Charges and staff
- By interaction with stake holders

Duties-

As per hierarchical line of control depicted in the organizational setup

In-Charges to oversee the activities of divisions/section

Deputy Registrar/Assistant Registrar/Section officer to oversee the administration/academic/finance and day to day routine works as assigned.

The administrative/academic functions are governed by rules of Central Government as amended from time to time, Central Civil Services (CSS) Rules, General Financial Rules (GFR), Ministry of Culture guidelines, Institute guidelines issued from time to time.